

Emergency Drills 2013

| | <i>Mnthly</i> | <i>Jan</i> | <i>Feb</i> | <i>Mar</i> | <i>Apr</i> | <i>May</i> | <i>June</i> | <i>July</i> | <i>Aug</i> | <i>Sep</i> | <i>Oct</i> | <i>Nov</i> | <i>Dec</i> |
|--------------------------|--------------------|------------------------------------|--------------------|---------------------------|--------------|---------------------|---------------------|-----------------------|------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|
| Place | Fire # Done | Phone/Bomb Personal Threats | Earth-quake | Medical Emerg-ency | Flood | Power Outage | Severe Storm | Chemical Spill | Missing Persons | Natural Gas Leak | Carbon Mon-oxide | Vehicle Accident | Acts of Violence/ Terrorism |
| 25th Avenue | 12* | Jan 31 | Feb 15 | Mar 29 | Apr 29 | May 28 | Jun 27 | Jul 28 | Aug 30 | Sep 3 | Oct 18 | Nov 29 | Dec 31 |
| Purcell Place | 12* | Jan 31 | Feb 14 | Apr 2 | Apr 30 | May 28 | Jun 27 | Sep 11 | Aug 31 | Sep 11 | Oct 24 | Nov 5 | Dec 5 |
| Orchard House | 12* | Apr 4 | Apr 4 | Apr 5 | Jul 3 | Jul 3 | Jul 3 | Aug 30 | Sep 2 | Oct 23 | Nov 29 | Dec 2 | Dec 31 |
| 16th Ave Up/All | 12* | Feb 25 | Mar 4 | Mar 29 | May 17 | May 1 | May 11 | Aug 31 | Sep 3 | Oct 21 | Dec 1 | Dec 2 | (Jan 3/14) |
| 8th Ave - #4 | 9** | Jan 14 | Feb 4 | Mar 15 | Apr 30 | Jun 5 | May 11 | Jul 9 | Aug 7 | Sep 9 | xxxx | xxxx | xxxx |
| 16th Ave Dn/25th Ave Ste | 8*** | Jan 17 | Feb 5 | Mar 7 | Apr 30 | May 24 | Jun 5 | Jul 8 | Oct 16 | Oct 1 | Oct 16 | Nov 4 | Dec 20 |
| #401 Hillside St. | 12* | Jan 11 | Feb 4 | Mar 12 | Jun 5 | May 6 | May 6 | Jul 9 | Aug 8 | Sep 6 | Oct 4 | Nov 4 | Dec 16 |
| Woodshop | 12 | Jan 28 | Feb 28 | Mar 14 | Apr 8 | May 24 | May 24 | Jul 25 | Aug 29 | Sep 27 | Oct 24 | Nov 29 | Dec 16 |
| Day Program/Office | 12 | Jan 8 | Feb 15 | Mar 22 | Apr 26 | May 31 | May 31 | Jul 29 | Aug 8 | Sep 12 | Oct 28 | Nov 25 | Dec 20 |
| #207 Hillside St RH | 12* | Jan 31 | Mar 10 | Mar 17 | Apr 19 | May 26 | May 26 | Oct 21 | Oct 21 | Oct 21 | Dec 31 | Nov 6 | Dec 16 |
| CP | 6**** | xxxx | Feb 15 | Mar 15 | | | | | | | | | |

Note - Drills were done on various shifts

* No fire drill done in some months, but doubled up the next month to catch up.

** Clients from 8th Ave #4 moved in October - all drills done up to then.

*** No clients at 16th Ave Downstairs during April and May. No drills done July and Sep. Client moved Sep.

****No Fire Drills received for CP for Jan - April and Nov-Dec/13

**** Only having staff read and sign the drills of the month after April.

Activities of Emergency Preparedness Committee 2013

1. Met four times during the year to review drills and make recommendations. Followed up with Coordinators.
2. Reviewed the Emergency Preparedness Manual and updated 2.3 and 2.6. Worked on a Phone Interruption policy but it was determined it was not needed.
3. Items accomplished: Interconnected smoke alarms installed in the office, produced a simplified version of Drill 3.13 for clients, got pendants for Hillside Apts.
4. Policy 5.7 for Reporting Incidents changed to include requirement when Emergency Vehicles are dispatched.
5. Will ensure that Emergency Bags are restocked with water and food packs in early 2014.